



Sidney Elementary Parent Advisory Committee (PAC)

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Hello Families of Sidney Elementary!

Every Parent is a part of the PAC. We need to fill some of the positions for next year to continue to successfully help our school. The PAC meetings, generally run every 2nd Tuesday of the month. We have a nice group of parents that attend and participate often in the meetings. It's a good place to learn about new things going on at the school. It's a helpful space to ask questions and share your thoughts on topics. Please feel welcome to nominate a friend or yourself for a position. New thoughts and ideas are always welcome!

Positions for 2017/2018:

President-create the agenda and preside at the monthly PAC meetings, serve as the direct liaison between the school administration and the PAC, and be a signing officer.

Vice President-will support the president, assume the duties of the president if absent, organize/help with non-fundraising activities such as the teacher's appreciation lunch, photo day, fun day etc.

Co-Secretary-two people willing to attend and record meeting minutes, prepare and make available the minutes in a timely manner, issues and receives correspondence of behalf of the PAC.

Treasurer-ensure all funds of the council are properly accounted for, disburse funds as authorized by the PAC, report in all transactions at monthly meetings, make financial records available to members upon request, draft an annual budget with help of the PAC executive, submit an annual financial statement at the AGM.

Fundraising Coordinator-recommend, supervise, co-ordinate community, delegate volunteer work to many members of the school community, promote events and programs, project fundraising dollars

Communications-receive PAC emails, send out communications, update website, update & post onto the Sidney PAC Facebook page.

COPACS Rep-attend monthly COPAC meeting, share information at the PAC meeting.

*****Please remember that you can nominate yourself as well.*****

I nominate (enter name & phone number):

Position:

My name is (enter name & phone number):

Please hand nominations into the office by May 2nd, 2017. Thank-you for taking the time to make a nomination.