

Sidney Elementary School PAC Meeting

The regular meeting of Sidney PAC was called to order by:

Kristina Littlejohns at 6:30 pm on March 13, 2018

PRESENT:

Kristina Littlejohns, Jessi Petrick, Christine Etele, Christina Smith, Lesley Goodwin, Anita Dzus-Spady, Terrisa Tate, Alison Scott, Maggie duMonceaux, Allison Gratz, Kelsy Garnham, Jessie Wellbourn, Scott Hill, Tom Vickers

APPROVAL OF AGENDA: Agenda distributed by Kristina Littlejohns. Motion to approve was made by Terrisa Tate and seconded by Jessi Petrick.

APPROVAL OF MINUTES: Minutes distributed via email. Motion was made by Kelsy Garnham to approve the minutes of February 13, 2018. Seconded by Maggie duMonceaux.

Guest Speaker:

Michelle Holmes representing The Rotary Club visited the PAC to ask for help with the Monte Carlo Fundraiser. The event is April 21 at 6:30pm at Mary Winspear. The raffle will be held there, which also includes a casino, dancing, and silent auction. The tickets to this event are \$60 each or 4 for \$200.

Raffle tickets to this event are \$20 per ticket with the First Prize being tickets for 2 anywhere Air Canada flies plus \$1500 cash. Second prize is \$500 gift certificate to Marks and Third Prize is \$300 cash.

The Rotary Club has been very involved in fundraising efforts at Sidney School such as the PAC Kitchen, Irrigation for the gardens, and the outdoor learning space.

The PAC has agreed to purchase 4 tickets and will give away during a draw at our next PAC Meeting April 10. The motion was made by Christina Smith and seconded by Kelsy Garnham. All approved and the motion was carried.

We will share on our PAC Elementary School PAC Facebook page. We ask that you comment sharing who you would bring with you, "like" the picture, and "like" the Sidney PAC Facebook page.

ADMINISTRATION: Principal – Tom Vickers

We are the only school in the district seeing such an increase in enrollment for next year. We currently have 63 new kindergarten students with only in catchment students. This could increase with out of catchment enrollments as well.

School Safety – We have met with the RCMP and Fire Department regarding school safety. There are 7 fire drills per year to help the kids understand what procedures to follow. Questions came up about locking more outside access doors. Any classroom near outside doors will contact office immediately if there are any concerns. Each classroom also has a "panic button" which links automatically to the office. The new entrance is not ideal but due to a support beam we are not able to open more window space. If there are any emergencies, we will be able to get updates from the school website. Parents sharing information may not be most reliable and can be damaging if missing some facts.

At the next Pac Meeting Mary Kaecher will join us and share info on being a responsible digital citizen.

Maker Faire – Kids are currently going through the design process. There are 2 tiers – 1 being classroom based and the 2nd is children creating their own product. April 24th from 12:45pm – 2:45pm in the school and in the evening from 3:00pm – 5:00pm for parents to attend and from 5:00pm – 7:00pm for individuals to showcase their designs.

Outdoor Learning Space – on hold currently until the summer to ensure that staff and PAC is on the same page. Teachers would prefer an uncovered simpler natural based area.

Application has been submitted for a new school building in Sidney. This process will take 6-10 years.

Request from the teachers for 2 more exercise bikes. The cost for the more ergonomic, industrial style is \$700 each. Kristina Littlejohns put forward a motion to purchase and was seconded by Christine Etele. All approved, motion was carried.

Renovation to space to convert ISL area to a classroom will not occur during spring break as previously thought. The school received a letter from the Director of Facilities explaining they are short staffed and with potential safety issues at several Middle Schools where Work Safe BC is now involved these have taken priority. Mr. Vickers will meet with the Director to discuss options for this classroom as there are very serious concerns about the students staying in the old computer lab.

EXECUTIVE REPORTS:

PRESIDENT/CHAIR – Kristina Littlejohns

Reminder about Criminal Record Checks being required, especially for anyone on the PAC or involved with counting money. There is a letter at the office we can pick up and the RCMP will process these for free, usually within 2-3 weeks.

We need shelving built in the storage area above the stage. This needs to be sturdy enough to hold several totes. Between this meeting and the next we will measure the space and price out the most affordable options.

Tents for Spring Fling – we would like to purchase more, they are on sale for \$98 each for 10X10 outdoor tents. Motion to purchase made by Kristina Littlejohns, seconded by Christine Etele. All approved, motion was carried.

Reimbursement process – the turnaround time for purchases is usually about 1 week. Once you make the purchase, request a form to fill out, message Christina Smith to advise it is in the mailbox. 2 signatures are required. PAC doesn't reimburse for kitchen purchases these got to Amber Sebastien in the office.

VICE PRESIDENT – Jessi Petrick

Staff Appreciation Lunch – The luncheon will be April 25th. There is a sign-up genius for volunteers. Set up will be 10:30am. We are looking for any types of food, dessert, soups, sandwiches.

TREASURER – Christina Smith

New budget sheets handed out. Music Bingo was removed. Added West Coast Seeds which gave us a \$550 profit.

SECRETARY – Liz Richmond and Anita Dzus-Spady (Nothing to report)

COMMUNICATIONS – Jessie Wellbourn

Facebook feedback has been positive especially concerning the crosswalk updates.

FUNDRAISING CO-ORDINATOR – Christine Etele

Spring Fling - committee meeting for the Spring Fling was held on March 5th. We have divided all the major jobs. We will be advertising more in the local community as well this year. Dunk tank is all set with the Langford Fire Department. Thrifty's Food Truck, Mama Rosie's, Mariners Pizza are all the food vendors. Sidney RCMP and Sidney Fire Truck will be on site.

Lisa Duong is arranging the volunteer schedule. This year it just be the list in the school rather than having it online as well. Just for the one vent it requires about 150 volunteers.

There will be no book sale or stuffy donations this year.

HOT LUNCH PROGRAM – Maggie duMonceaux (Nothing to report)

BREAKFAST CLUB – Terrisa Tate (Nothing to report)

EARTHQUAKE – Christina M. Smith (absent)

Meeting Adjourned 7:38pm.

Next meeting April 10th at 6:30pm.